

## **MINUTES**

### **HISTORIC PRESERVATION COMMISSION**

**Board Room, Community Design Studio**

**7506 East Indian School Road**

**June 23, 2005**

**5:00 p.m.**

### **CALL TO ORDER**

The meeting was called to order at 5:05 p.m.

### **ATTENDANCE**

Present: Ed Wimmer, Chair  
Nancy Dallett  
Dezbah Hatathli  
Kathy Howard  
Lisa Loss (arrived at 5:07 p.m.)  
Paul Winslow (arrived at 5:49 p.m.)

Absent: George Hartz

Staff: Debbie Abele, HPO  
Bob Cafarella  
Don Meserve  
Jill Horohoe, intern

Also Present: Don Ryden

A formal roll call confirmed members present as stated above.

### **DRAFT VILLAGE GROVE 1-6 AND TOWN AND COUNTRY SCOTTSDALE HP PLAN PRESERVATION GUIDELINES**

Chair Wimmer invited Mr. Ryden to make his presentation.

Mr. Ryden presented the draft of the Village Grove 1-6 HP Plan Preservation Guidelines. He explained the approach his team had taken to the task. Their goal was to produce a report that would be user-friendly in concept and size. They had tried to follow the examples of the National Parks Service and the Secretary of the Interior. A flexible, expandable format would make it easier to add in extra districts.

Mr. Ryden asked the Commissioners for their thoughts. A discussion ensued on the content and format of the draft and how best to incorporate the illustrations.

Reminding the Commissioners that they would be using the guidelines in their future work, Ms. Abele asked them to review the draft carefully and send their comments to her by the end of July. The draft guidelines were to be in effect as of July 8th, 2005.

She assured the Commission that staff were prepared to work with the draft until the guidelines were finalized and published. They were planning to make the process as seamless as possible for homeowners and contractors. It was possible that the Commission might need to meet on August 9, 2005 if any cases came up that required their deliberation. Ms. Abele further clarified that the guidelines will not be distributed to the public until they were finalized.

The Town and Country guidelines were to be drafted next, using the same format. Green Building guidelines were to be incorporated into the Town and Country guidelines. Green Building had not been included in the Village Grove guidelines. It would make sense to work out a format that could be consistently used in future guidelines that would incorporate Green Building principles. Mr. Ryden suggested that both sets of guidelines should be worked on in tandem and then the information could be published in the more effective format, which would then serve as a template.

## **MINUTES OF MAY 12, 2005**

Chair Wimmer requested corrections to the May 12, 2005, meeting minutes.

Commissioner Dallett noted that under Green Building Program Presentation, it should read "Mr. Anthony Floyd, Planning and Development Services Department, spoke..."

At the foot of page 2, the minutes should read "Since people may not be used to attending public hearings it is important to let them know they can fill out comment cards **even** if they do not wish to speak in public."

She noted that under Commissioner Comments and Announcements, the minutes should state "Vice Chair Gonzales announced that although he had applied to be reappointed to the Commission, he had **later** learned that an archeologist had also applied. It is a priority to have an archeologist as a Commission member, **and** after Cathy Johnson's term expired, **the Commission was without an archeologist**. Mr. Gonzales had decided to withdraw his application from Council consideration."

**Commissioner Howard made a motion to approve the minutes of the May 12, 2005 meeting. The motion was seconded by Commissioner Loss and passed unanimously.**

## **ELECTION: VICE CHAIRMAN**

Commissioner Howard suggested that Commissioner Hartz be elected Vice Chairman. Chair Wimmer stated that he had asked Commissioner Hartz if he would be willing to accept the position, and that Commissioner Hartz had agreed.

**Commissioner Howard made a motion to appoint Commissioner Hartz Vice Chairman of the Historic Preservation Commission, seconded by Commissioner Winslow. The motion passed unanimously.**

## **NEXT STEPS FOR EXISTING AND POTENTIAL NEIGHBORHOOD HISTORIC DISTRICTS**

Ms. Abele addressed the meeting and laid out options in this regard. It would be possible to continue designating new neighborhoods on the same schedule as the previous year. However, there was much to be done to fulfill the expectations of the first neighborhoods that had been designated. Successful accomplishment of the first projects would help the Commission's work in future. Staff were also going to be busy with working on the preservation guidelines. Staff suggested that meeting the expectations of the first neighborhoods before designating any more neighborhoods might be a wise course of action. The next round of designation could be initiated in January, 2006. After discussion, the meeting reached a consensus that this made sense.

## **COMMITTEE REPORTS**

Commissioner Dallett reported that the Taliesin HP Designation subcommittee had met that day for the first time. A series of three meetings over July and August had been set up. They planned to report back to the Commission in September. Hearings and open houses would be held in October. They hoped to go before the Planning Commission in November and to have it on the City Council agenda for December. A tour of Taliesin was scheduled for 6:00 a.m. on July 1st.

## **HPO/STAFF REPORT AND ANNOUNCEMENTS**

Mr. Meserve noted that staff would be coordinating with a representative from the McDowell Mountain Preserve Commission on an October event on archeology.

Ms. Abele announced that Jill Horohoe, the intern, was researching neighborhoods and also doing multi-family research in the library.

Ms. Abele reported that she had talked with Fred Ungerer, the main property owner on Fifth Avenue. He had expressed his willingness to meet with the Commission to discuss possible designation. An initial meeting had been set up for June 29th at 3:00 p.m.

Staff had been working on street signs for the two historic districts. Ms. Abele had met with a graphic designer and hoped to have designs to present to the next Commission meeting.

### **COMMISSIONER COMMENTS AND ANNOUNCEMENTS**

Commissioner Howard reported that she and Commissioner Dallett had attended CAMP, Commission Assistance and Mentoring Program. It had been a very positive experience with over 400 in attendance. Commissioner Dallett added that it had been time well spent and some kind of training could be especially valuable for new Commission members. Laurie Hayes of Phoenix had been an outstanding trainer.

Chair Wimmer recommended the booklet "Procedural Due Process" for new Commissioners.

Commissioner Loss remarked that real estate professionals appeared to be on board with the historic designation and had been promoting that as a positive feature.

At the invitation of Chair Wimmer, Commissioner Hatathli introduced herself. Her background was in archeology and cultural preservation. She was Staff Archeologist and Cultural Program Supervisor for the Salt River Indian Community.

### **PUBLIC COMMENTS**

No members of the public were present.

### **FUTURE MEETING AND AGENDA ITEMS**

The next meeting is scheduled for August 25, 2005.

### **ADJOURNMENT**

There being no other business to discuss, the meeting adjourned at 6:57 p.m.

Respectfully Submitted,  
Ruth Bahri  
AV/Tronics